

G-Hutch Agreement

The Terms

- 1) I, _____, will be having a party in the G Hutch on ____/____/____ from _____ to _____. I will leave a security deposit of \$50 both payable to “Harvard University” **provided all conditions are met below.**
- 2) The event will be held in the G Hutch only.
- 3) A Security Deposit of \$50 will be refunded after the event has concluded and all conditions are satisfied.

The Conditions

- 1) ALL trash will be removed and all furniture will be returned to its original placement by 10AM the following morning.
- 2) ANY and ALL food must be properly disposed of.
- 3) Garbage bags will not be left on the premises but properly removed and disposed of.
- 5) Music and/or noise levels will be kept low at all times so that residents in the towers are not disturbed.
- 6) The maximum occupancy of the G Hutch is 50 people
- 7) Only soft drinks will be served. I understand that if I plan to serve alcohol I must complete another agreement to secure permission that will satisfy those conditions. If alcohol is served without this permission, I understand that my event will be shut down and I will forfeit my deposit.

I agree to take full responsibility for this event and I agree to the terms and conditions of this agreement.

Name _____ E-Mail _____

Organization (if applicable) _____

Name of Event _____

Date of Event _____

House Administrator

Date